

Central Services
Joan Araujo, Director

Engineering Services
Christopher Cooper, Director

Roads & Transportation
David Fleisch, Director

Water & Sanitation
Joseph Pope, Director

Watershed Protection
Glenn Shephard, Director

November 17, 2020

Board of Supervisors
Ventura County Waterworks District No. 38
800 South Victoria Avenue
Ventura, CA 93009

Subject: **Approval of the Plans and Specifications, Including Addendum No. 1, for the Zone II Booster Pump Station Upgrade; Waiver of Minor Bid Irregularities; Award of, and Authorization for the Director of Public Works Agency or His Designee to Execute, a Contract to Travis Agricultural Construction, Inc. of Ventura, California in the Amount of \$239,257; Specification No. WW21-01(M); Project No. 38892; Finding that the Project is Categorically Exempt from the California Environmental Quality Act; Waterworks District 38 (Lake Sherwood); Supervisorial District No. 2.**

Recommendations:

1. Approve the Plans and Specifications, attached as Exhibits "1" and "2," including Addendum No. 1, attached as Exhibit "3," for the proposed Zone II Booster Pump Station Upgrade (Project), Specification No. WW21-01(M), Project No. 38892.
2. Waive any minor irregularities in the bid.
3. Award, and authorize the Director of Public Works Agency or his designee to execute, a contract to Travis Agricultural Construction, Inc. of Ventura, California for construction of the Project on the basis of the lowest responsive bid of \$239,257.
4. Find that the Project is categorically exempt from the California Environmental Quality Act (CEQA) under sections 15301 and 15302 of the State CEQA Guidelines.



Fiscal/Mandates Impact:

Mandatory: No [X] Yes [] Cite Authority
Source of Funding: Ventura County Waterworks District No. 38, Water Construction Projects
Funding Match required: None
Impact on Other Department(s): None

Summary of Revenue and Total Costs	<u>FY2020-21</u>	<u>FY2021-22</u>
Revenue Costs:	\$ 0	\$ 0
Direct	\$ 189,874	\$ 126,583
Indirect - Dept.	13,008	8,672
Indirect - County Cap	672	448
Total Costs	\$ 203,554	\$ 135,703
Net Costs	\$ 203,554	\$ 135,703
Recovered Indirect Cost	\$ 0	\$ 0

Current Fiscal Year Budget Projections:

Current FY 2020-21 Budget Projection for Ventura County Waterworks District No. 38 – Unit 4360				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 4,291,700	\$ 4,292,075	\$ 4,292,075	\$ 0
Revenue	\$ 3,718,100	\$ 3,718,100	\$ 3,718,100	\$ 0
Net Cost	\$ 573,600	\$ 573,975	\$ 573,975	\$ 0

Appropriations are included in the FY 2020-21 Adopted Budget. 60% of the estimated total project cost is expected to be expended in FY 2020-21 and 40% of the cost amounting to \$135,703 will be expended on FY 2021-22. Net Cost totals include capital outlay and transfers-out.

Discussion:

The Water and Sanitation Department (Department) of the County Public Works Agency is responsible for administration, engineering, operation and maintenance of four water systems and seven sewer systems. The proposed Project consists of electrical and controls improvements to increase the efficiency of the operations. Work shall include but



is not limited to installation of a motor control center, panel board, panel board transformer, power monitoring equipment, lighting and programmable logic control center.

Addendum No. 1 (Exhibit 3) was issued to clarify the Specifications.

Bids for the Project were opened on October 8, 2020. A copy of the Abstract of Bids received is attached (Exhibit 4). The bids have been reviewed and are considered to be in satisfactory form. The lowest responsive bid in the amount of \$239,257 was submitted by Travis Agricultural Construction, Inc., of Ventura, California and is 6.3% above the Engineer's estimate of \$225,001.

The lowest bid appears to be reasonable and reflects the value of the work to be done as evidenced by examination of the bids received. Staff recommends awarding the contract to Travis Agricultural Construction, Inc.

The Project involves maintenance and repair of existing structures and facilities on the same site as it is currently, will have substantially the same purpose and capacity and involves negligible or no expansion of capacity. CEQA Guidelines section 15301, subdivisions (b) and (d); section 15302, subdivision (c). Accordingly, staff has determined that the Project meets the requirements of one or both of these categorical exemptions.

Since no permit is required for the Project because it is inside the District's property, the District filed a Notice of Exemption with the Ventura County Clerk on August 12, 2020.

Funds for construction of this Project are available in the District's Budget Account No. 4360 - 4112. The estimated total project costs are as follows:

Preliminary Engineering (includes preliminary engineering, and design):	\$20,000
Construction Contract:	\$239,257
Construction Engineering (includes construction inspection, administration, materials testing, project engineering):	\$60,000
Contingencies:	<u>\$20,000</u>
Total	\$339,257



The contract is on a standard form previously reviewed by County Counsel. This item has been reviewed by the County Executive Office, Auditor-Controller and County Counsel.

If you have any questions regarding this item, please contact me at (805) 378-3030.



Joseph C. Pope

Director, Water and Sanitation

Attachments:

Exhibit 1 – Plans

Exhibit 2 – Specifications

Exhibit 3 – Addendum No. 1

Exhibit 4 – Bid Abstract

Exhibit 5 - Vicinity Map

Exhibit 6 - Location Map

